

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, APRIL 16, 2019, 5:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Audrey McGraw called the roll, all members being present except Johns, who gave prior notice of his inability to attend. Also absent were Kelly, David, Hartz, Poulson and Nelan.

District 1.. Richard C. Jones	District 2 ..... Mike Kelly
District 3..... Greg David	District 4 ..... Augie Tietz
District 5 James B. Braugher	District 6 ..... Dan Herbst
District 7. Dwayne C. Morris	District 8 .... Michael Wineke
District 9..... Amy Rinard	District 10 .... Lloyd Zastrow
District 11..... Jeff Johns	District 12 .... Peter A. Hartz
District 13..... Ed Morse	District 14 ..... Kirk Lund
District 15.... Steven J. Nass	District 16 ..... Laura Payne
District 17..... Russell Kutz	District 18 ... Brandon White
District 19..... Jim Schroeder	District 20 ..... Jim Mode
District 21. John C. Kannard	District 22 .... Blane Poulson
District 23... George Jaeckel	District 24 ..... Roger Lindl
District 25. Matthew Foelker	District 26 .... Joan Fitzgerald
District 27..... Conor Nelan	District 28 ..... Dick Schultz
District 29.. Mary K. Roberts	District 30 Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Accepted as printed.

**Rinard, Chair of the Executive Committee, moved that the minutes of the March 12, 2019, meeting be approved as presented.** Seconded and carried.

Poulson present at 5:10 p.m.

**Special Order of Business.**

Presentation by John Thompson from Elert & Associates/ True North Consulting Group on the results on Communication Study Report.

**Communications.**

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
April 01, 2019**

Available Cash on Hand		
March 1, 2019	\$	172,893.77
March Receipts		5,762,853.06
Total Cash	\$	5,589,959.29
Disbursements		
General – March 2019	\$	4,595,092.49
Payroll – March 2019		1,471,396.53

Total Disbursements	\$ 6,066,489.02
Total Available Cash	\$ 476,529.73
Cash on Hand (in banks)	
April 1, 2019	\$ 654,474.74
Less Outstanding Checks	<u>1,131,004.47</u>
Total Available Cash	\$ 476,529.73
Local Government Investment Pool - General	\$ 21,572,010.30
DANA Investments	\$ 29,159,587.72
Local Government Investment Pool - Clerk of Courts	26,990.08
Local Government Investment Pool - Farmland Preservation	176,275.74
Local Government Investment Pool - Parks/Liddle	84,744.19
Local Government Investment Pool - Highway Bond	<u>1,940,314.97</u>
	\$ 52,959,923.00
2019 Interest - Super N.O.W. Acct.	\$ 492.32
2019 Interest - L.G.I.P. - General Funds	91,098.96
2019 Interest - DANA Investments	194,064.53
2019 Interest - L.G.I.P. - Parks/Carol Liddle Fund	513.49
2019 Interest - L.G.I.P. - Farmland Preservation	1,068.10
2019 Interest - L.G.I.P. - Clerk of Courts	163.53
2019 Interest - L.G.I.P. - Highway Bond	<u>11,756.80</u>
Total 2019 Interest	\$ 299,157.73

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

**County Clerk McGraw presented the following communications:**

1. Schroeder, appointed Supervisor Matthew Foelker to the Broadband Working Group.
2. Schroeder, appointed the following to the Comprehensive Plan Steering Committee; Richard Jones, City of Waterloo, Christopher Nash, City of Jefferson, David Musolf, Town of Lake Mills, Jennifer Bakke, City of Watertown, Michael Hollinger, Town of Jefferson, Frank Vratny, Town of Oakland and Kim Herro, Town of Concord.
3. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on April 18, 2019, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.  
The communications and notice were received and placed on file.
4. Email from Michael Grajewski, M.D., received by Schroeder in support of the two Resolutions coming before the board for the interurban trail.
5. Terri Palm, Human Resource Director recognized the following retirements; Holly Dieckman-Radloff, Parks

Department, Connie Freeberg, Corporation Counsel, Diane Lenz, Health Department, Randy Frohmader, Jefferson County Sheriff's Office, Carla Robinson, Clerk of Courts, Mark Watkins, Land and Water Department, Greg Winter, Highway Department. Plaque was presented to Greg Winter by the Sheriff.

6. Communication from Supervisor White that he would be absent for the time of June 07, 2019 through November 26, 2019 for military service and it will not constitute a vacancy on the County Board.

**Public Comment.**

Emi Reiner, Public Health Nurse, thanking the board for proclaiming the month of April as Alcohol Awareness Month and why it is so important to the community.

**Annual Reports.** Clerk of Court Cindy Hamre Incha, Corporation Counsel J. Blair Ward, and District Attorney Susan Happ. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

**Resolutions:**

**Rinard, Broadband Working Group, introduced Resolution No. 2019-01**

Executive Summary

Broadband is often cited as the infrastructure of the future. Attracting new businesses, education access, residential appeal and quality of life will be impacted by the availability of a community's broadband service. Jefferson County has parts of the County that are underserved in broadband capabilities. This has been identified as a priority in numerous ways, but most recently through the County's strategic plan. To date, the County has been designated as a Broadband Forward Community by the Wisconsin Public Service Commission and created a Broadband Working Group. Further, the County has set aside funds in the 2019 budget to provide matching dollars towards the development of broadband infrastructure, including technical assistance.

Netwurx Internet, LLC has expressed an interest to continue to develop broadband infrastructure in Jefferson County and has requested to partner with the County to assist with broadband infrastructure development. Netwurx Internet currently has a presence in our County to include sponsorship of the Fair Park, as well as assisting the Town of Watertown in its grant process with the Public Service Commission. In coordination with the Broadband Working Group, Netwurx Internet has developed a plan for phase 1 of its project which will provide broadband service to residential, agri-business and other businesses in Jefferson County this year. This resolution authorizes Netwurx Internet to start phase 1 of this project which will be a test project with

the goal of providing broadband service to approximately 257 residential properties, 13 agri-businesses, 68 other businesses, 2 multi dwelling units and 2 county facilities. The County's portion of the project is anticipated to be \$45,610 with Netwurx Internet contributing \$30,408. The Broadband Working Group considered this resolution at its meeting on April 11, 2019, and recommended forwarding to the County Board for approval.

The Broadband Working Group will continue to develop a phased plan to provide additional coverage across the county, specifically geared towards a 2019 summer grant cycle. These efforts will include working to develop additional partnerships to include working with Dodge County and UW-Whitewater.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County's Strategic Plan has identified broadband as being a key infrastructure for Jefferson County, necessary for the County to be competitive, and

WHEREAS, the County recognizes working with partners is needed to provide this service to underserved areas of the County that may not otherwise receive reliable service, and

WHEREAS, initiating this project will make the County more competitive for future grant opportunities, and

WHEREAS, the Broadband Working Group supports the partnership with Netwurx Internet, LLC and Phase 1 of this project.

NOW, THEREFORE, BE IT RESOLVED that the County Board authorizes the County Administrator to enter into a partnership agreement with Netwurx Internet, LLC for phase 1 of the project to develop broadband infrastructure in Jefferson County.

BE IT FURTHER RESOLVED that Jefferson County will continue to seek partners to continue the development of broadband infrastructure in Jefferson County.

*Fiscal Note: Costs associated with this partnership will be \$45,610. Funds have been included in the 2019 budget as a contingency line item to implement the strategic plan, account number 11002.599908. These funds will be transferred into the County Administration budget account number 11101.533228 (Administration – Internet). This is a budget adjustment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Rinard, moved for the adoption of Resolution No. 2019-01.** Seconded and passed. Ayes 25 (Jones, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Absent 5 (Kelly,

David, Johns, Hartz, Nelan).

**Wehmeier, sponsor of the resolution, introduced Resolution No. 2019-02**

Executive Summary

The Jefferson County Sheriff's Office solicited bids from vendors for the purchase and delivery of one enclosed custom tandem axle trailer with a 12,000 pound gross vehicle weight rating for the purpose of transporting equipment used by the Jefferson County Sheriff's Office Dive Team. The County Administrator reviewed the bid and recommended forwarding this resolution to the County Board to accept the bid from LVD Custom Specialty Vehicles as the only bidder at a cost not to exceed \$77,454.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Sheriff's Office received bids to purchase one enclosed custom tandem axle trailer for the Jefferson County Sheriff's Office Dive Team, and

WHEREAS, bids were received with the following results:

<u>Company</u>	<u>Bid Price</u>
LVD Custom Specialty Vehicles	\$77,454

WHEREAS, the County Administrator determined that the bid from LVD Custom Specialty Vehicles, as the only bidder, is reasonable for this purchase.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from LVD Custom Specialty Vehicles as the lowest responsible bidder for the purchase and deliver of one enclosed custom tandem axle trailer for the Jefferson County Sheriff's Office Dive Team at a cost not to exceed \$77,454.

*Fiscal Note: Funds of \$77,454 for this project have been allocated in the 2019 Sheriff's Office Budget, Account Number 13101.594811.*

**Weineke, moved for the adoption of Resolution No. 2019-02.** Seconded and passed. Ayes 25 (Jones, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Absent 5 (Kelly, David, Johns, Hartz, Nelan).

**Wehmeier, sponsor of the resolution, introduced Resolution No. 2019-03**

Executive Summary

The Jefferson County Emergency Management Department is requesting County Board authorization to apply for a Wisconsin Department of Natural Resources grant to be used for the acquisition and demolition of flood damaged properties in Jefferson County. If awarded, this DNR grant

will be combined with other state and federal grant funds from the Hazard Mitigation Grant Program and used to purchase three properties in Fort Atkinson, two on Rock River Road and one on State Highway 106. Participation in this program by owners of flood damaged properties is voluntary.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Emergency Management department participates in the flood mitigation program for the purpose of purchasing and demolishing flood damaged properties, and

WHEREAS, the cost of such acquisitions are funded using state and federal grant funds, and

WHEREAS, this grant application must be accompanied by a resolution from the Jefferson County Board of Supervisors supporting acquisition of these flood damaged properties.

NOW, THEREFORE, BE IT RESOLVED that the Emergency Management Department is hereby authorized to apply for a Wisconsin Department of Natural Resources grant in the amount of up to \$10,000 to be applied toward the acquisition and demolition of flood damaged properties in Jefferson County.

*Fiscal Note: The total cost of property acquisition and demolition is \$270,000. Funding for flood mitigation properties may be combined with other grant funds. If any grant funds remain following these acquisitions, they may be used to purchase additional flood mitigation properties in the future. There will be no tax levy dollars used for these acquisitions. If received, the Finance Director is authorized to make the necessary budget adjustments. This is a budget adjustment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**By majority vote, The Board amended the fiscal note to change the total cost of property acquisition and demolition from \$10,000 to \$270,000.**

**Morris, moved to adopt and amend Resolution No. 2019-03.** Seconded and passed. Ayes 25 (Jones, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaekel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Absent 5 (Kelly, David, Johns, Hartz, Nelan).

**Rinard, Executive Committee Chair, introduced Resolution No. 2019-04**

Executive Summary

Jefferson County, working with the Jefferson County Library Board, administers a non-countywide tax levy to support libraries based on use by residents. Jefferson

County provides funds to libraries within the County and is required by law to reimburse adjacent counties for use of their libraries by Jefferson County residents at a minimum of 70% of their circulation costs. The Oconomowoc library receives the majority of these funds due to its proximity to Jefferson County and being the closest library for residents in northeast Jefferson County, including the Oconomowoc area. Due to the growth of this area, the use of the Oconomowoc library by Jefferson County residents continues to increase.

Under state law, Counties have the authority to appoint members to local library boards to represent their interests, with county membership based on the proportion of county funding. However, this statute only applies to library boards with libraries located in the County. As a result, Jefferson County does not have the statutory authority to appoint members to the Oconomowoc library board. The County Administrator and the Bridges Library System Director met with representatives of the City of Oconomowoc and its library board to discuss representation of Jefferson County on the Oconomowoc library board based on the funding provided by the County and the library's use by Jefferson County residents. This Memorandum of Understanding authorizes the Jefferson County Administrator to appoint an ex-officio member to the Oconomowoc Library Board to represent the interests of Jefferson County. The Executive Committee considered this resolution at its meeting on March 27, 2019 and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County's Strategic plan has identified intergovernmental cooperation as a goal of the County, and

WHEREAS, the County provides funding to the Oconomowoc Library based on utilization of the library by Jefferson County residents, and

WHEREAS, it is desired that Jefferson County have representation on the Oconomowoc Library Board in consideration for the funding provided by Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the County Board authorizes the County Administrator to enter into a Memorandum of Understanding with the City of Oconomowoc and the Oconomowoc Library Board to appoint an ex-officio member to the Oconomowoc Library Board to represent the interests of Jefferson County.

*Fiscal Note: Standard mileage and per diem rates would apply to this appointment and be charged to the Library Administration budget.*

**Rinard, moved for the adoption of Resolution No.**

**2019-04.** Seconded and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2019-05**

Executive Summary

As part of Segment 1 of the construction of a multi-use recreational trail from Watertown to Oconomowoc known as the Interurban recreation trail, a bridge was constructed and installed over the Rock River by River Road in Watertown. During the installation of the bridge, the trail from River Road to the bridge sustained damage from the equipment used to install the bridge. As a result, the trail is in need of repair and We Energies, owner of the trail right-of-way, requested that such repair include paving the connection between River Road and the recently installed bridge, which is consistent with the trail plan.

Because the installation of the bridge was more costly than anticipated, the funds originally budgeted for the paving project were used for the installation of the bridge. Reserve funds committed for Parks projects by the Carol Liddle estate have been included in the 2019 budget in the amount of \$84,230.45, but were not designated for any particular project. Using these funds as proposed requires a budget amendment. This resolution amends the Parks Department budget to authorize the Parks Department to utilize these funds to pave the trail connection from River Road to the bridge. The Finance Committee considered this resolution at its meeting on April 11, 2019 and recommended forwarding to the County Board for approval.

WHEREAS, the Jefferson County Board of Supervisors has approved the construction of a multi-use recreational trail from Watertown to Oconomowoc known as the Interurban recreation trail, and

WHEREAS, segment one of the project is substantially complete, pending the paving of the connection between the completed bridge over the Rock River and River Road in the town of Watertown, and

WHEREAS, the Parks Department desires to complete and open segment one of the project for public use, and

WHEREAS, reserve funds committed for Parks projects by the Carol Liddle estate have been included in the 2019 budget in the amount of \$84,230.45, but not designated for any particular project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve the amendment of the 2019 Parks Department budget to include \$84,230.45 from the Carol Liddle estate for paving the connection from River Road to the recently installed bridge as stated above.

*Fiscal Note: This is a budget amendment that transfers funds from account 12802.699800(Carol Liddle – Reserve Applied Capital) to account 12810.699800 (Interurban*



*Bike Trail – Reserve Applied Capital), in the amount of \$84,230.45. No tax levy is required for this request. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Jones, moved for the adoption of Resolution No. 2019-05.** Seconded and passed. Ayes 25 (Jones, Tietz, Braugler, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Absent 5 (Kelly, David, Johns, Hartz, Nelan).

**Christensen, Highway Committee Chair, introduced Resolution No. 2019-06**

Executive Summary

On March 20, 2019, the Highway Department received quotes from area vendors for asphalt pulverizing and milling. The Highway Department schedules all projects to work on-site with the selected vendor. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to accept the seasonal quotes for 2019 from all vendors listed below utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case, the next lowest priced vendor shall be used. The Highway Committee met on March 26, 2019, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee is authorized to receive quotes on full depth pulverizing and milling needed in 2019, and

WHEREAS, such quotes were received and opened on March 20, 2019, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Kartechner Brothers	\$0.2390 per sq. yd.
Tri-County Paving	\$0.2650 per sq. yd.
Payne & Dolan	\$0.3170 per sq. yd.
Pavement Maintenance	\$0.3900 per sq. yd.
The Kraemer Company	\$0.4240 per sq. yd.
WK Construction	\$0.5900 per sq. yd.
<u>Company</u>	<u>Milling</u>
Tri-County Paving	\$0.2160 per sq. yd. @ 1 inch depth
	\$0.2920 per sq. yd. @ 1.5 inch depth
	\$0.3110 per sq. yd. @ 2 inch depth
	\$0.3960 per sq. yd. @ 3 inch depth

	\$0.5290 per sq. yd. @ 4 inch depth
Kartechner Brothers	\$0.2750 per sq. yd. @ 1 inch depth
	\$0.2950 per sq. yd. @ 1.5 inch depth
	\$0.3150 per sq. yd. @ 2 inch depth
	\$0.3950 per sq. yd. @ 3 inch depth
	\$0.4950 per sq. yd. @ 4 inch depth
The Kraemer Company	\$0.4410 per sq. yd. @ 1 inch depth
	\$0.4410 per sq. yd. @ 1.5 inch depth
	\$0.5100 per sq. yd. @ 2 inch depth
	\$0.5900 per sq. yd. @ 3 inch depth
	\$1.3300 per sq. yd. @ 4 inch depth
Payne & Dolan	\$0.4730 per sq. yd. @ 1 inch depth
	\$0.3240 per sq. yd. @ 1.5 inch depth
	\$0.6980 per sq. yd. @ 2 inch depth
	\$0.9230 per sq. yd. @ 3 inch depth
	\$1.0620 per sq. yd. @ 4 inch depth
WK Construction	\$0.4900 per sq. yd. @ 1 inch depth
	\$0.3840 per sq. yd. @ 1.5 inch depth
	\$0.6900 per sq. yd. @ 2 inch depth
	\$1.1600 per sq. yd. @ 3 inch depth
	\$1.3700 per sq. yd. @ 4 inch depth
Pavement Maintenance	\$0.6400 per sq. yd. @ 1 inch depth
	\$0.6600 per sq. yd. @ 1.5 inch depth
	\$0.6800 per sq. yd. @ 2 inch depth
	\$0.7600 per sq. yd. @ 3 inch depth
	\$0.7800 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes for 2019 from all vendors utilizing the vendor that provides the best value for the county based on unit price and production unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used based on unit price and production.

*Fiscal Note: Funds have been allocated in 2019*

*Highway Maintenance Account No. 53311 and Highway*

*Construction Account No. 53312.*

**Christensen, moved for the adoption of Resolution No. 2019-06.** Seconded and passed. Ayes 25 (Jones, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Absent 5 (Kelly, David, Johns, Hartz, Nelan).

**Christensen, Highway Committee Chair, introduced Resolution No. 2019-07**

Executive Summary

The Jefferson County Highway Department obtains funding

through the Wisconsin Department of Transportation (WisDOT) Local Road Improvement Program (LRIP) for select projects. For 2019, Jefferson County bid one project that includes funding from WisDOT in the LRIP Program for asphalt material purchase. This resolution awards the asphalt bid for the 2019 Local Road Improvement Program (LRIP) project for Jefferson County on County Highway CI (STH 106 – CTH Z) to Payne & Dolan, Incorporated. The Highway Committee met on March 26, 2019, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphalt products needed in 2019, and

WHEREAS, such bids were received and opened on March 20, 2019, with the following results:

Bid Prices (PG58-28 Asphalt)

<u>Company</u>	<u>5 LT</u>	<u>4 LT</u>	<u>3 LT</u>
Payne & Dolan, Inc.	\$49.25	\$42.95	\$41.05
	per ton	per ton	per ton
<i>**Lowest combined asphalt bid including haul cost.</i>			
Tri County Paving	\$48.50	\$46.50	\$42.50
	per ton	per ton	per ton
Wolf Paving	\$48.25	\$44.00	\$40.00
	per ton	per ton	per ton

WHEREAS, Payne & Dolan, Incorporated is the lowest responsible bidder to provide the asphalt for the project based on asphalt price and haul costs.

NOW, THEREFORE, BE IT RESOLVED the asphalt bids for the Local Road Improvement Program (LRIP) project for the Jefferson County Highway Department for County Highway CI (STH 106 – CTH Z) be awarded to Payne & Dolan, Incorporated.

*Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the Highway Construction Account 53312 and the Wisconsin Department of Transportation LRIP funds.*

**Christensen, moved for the adoption of Resolution No. 2019-07.** Seconded and passed. Ayes 24 (Jones, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (Kannard), Absent 5 (Kelly, David, Johns, Hartz, Nelan).

**Christensen, Highway Committee Chair, introduced**

**Resolution No. 2019-08**

Executive Summary

On March 20, 2019, the Highway Department received quotes from all area vendors for pre-mixed asphalt. The Highway Department purchases the asphalt from the vendors and delivers the material to the job site for placement by County crews. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase pre-mixed asphaltic concrete products at the prices listed below from any of the asphalt vendors in 2019. The Highway Committee met on March 26, 2019, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee is authorized to receive quotes on pre-mixed asphalt products needed in 2019, and

WHEREAS, such quotes were received and opened on March 20, 2019, with the following results:

<u>Company</u>	<u>Price (per ton)</u>	
<u>Location</u>		
Wolf Paving	5LT \$48.25, 4LT \$44.00, 3LT \$40.00 PG58-28	Delafield
Wolf Paving	5LT \$48.75, 4LT \$47.00, 3LT \$42.50 PG58-28	Sun Prairie
Payne & Dolan, Inc.	5LT \$49.25, 4LT \$42.95, 3LT \$41.05 PG58-28	LaGrange
Payne & Dolan, Inc.	5LT \$49.25, 4LT \$42.95, 3LT \$41.05 PG58-28	Waukesha
Tri-County Paving	5LT \$48.50, 4LT \$46.50, 3LT \$42.50 PG58-28	Arlington

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphalt products at the listed prices from any of the asphalt vendors in 2019.

*Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus trucking) when selecting a plant location. The department will also consider plant schedule, availability, and production rates. Funds have been allocated in 2019 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.*

**Christensen, moved for the adoption of Resolution No. 2019-08.** Seconded and passed. Ayes 25 (Jones, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Absent 5 (Kelly,

David, Johns, Hartz, Nelan).

Zastrow excused at 6:38.

**Christensen, Highway Committee Chair, introduced Resolution No. 2019-09**

Executive Summary

On March 20, 2019, the Highway Department received bids from area vendors for sealcoat emulsions. The contractor provides the emulsions and transportation to the county job sites. Vendors selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase emulsion products from the vendors listed below at the stated bid prices. The Highway Committee met on March 26, 2019, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on bituminous asphalt products needed in 2019, and

WHEREAS, such bids were received and opened on March 20, 2019, with the following results:

<u>Company</u>	<u>Type of Asphalt (emulsion)</u>	
<u>Bid Price</u>		
Henry G.	CRS-2 (Applied)	\$2.2906/gal
Meigs, Inc.	CRS-2 (Product)	\$1.9706/gal
	CRS-2P (Applied)	\$2.4906/gal
	CRS-2P (Product)	\$2.1706/gal
	HFRS-2 (Applied)	\$2.2906/gal
	HFRS-2 (Product)	\$1.9706/gal
	HFRS-2P (Applied)	\$2.4906/gal
	HFRS-2P (Product)	\$2.1706/gal
	CSS-1 (FOB Ship Pt.)	\$1.8500/gal
	CRS-2PD (Applied)	\$2.0706/gal
	CRS-2PD (Product)	\$1.7506/gal
Flint Hills/	CRS-2 (Applied)	\$2.1668/gal
Fahrner Asphalt	CRS-2 (Product)	\$1.8468/gal
	HFRS-2 (Applied)	\$2.1590/gal
	HFRS-2 (Product)	\$1.8390/gal
	HFRS-2P (Applied)	\$2.3536/gal
	HFRS-2P (Product)	\$2.0336/gal
	CRS-2P (Applied)	\$2.3796/gal
	CRS-2P (Product)	\$2.0596/gal
	CSS-1 (FOB Ship Pt.)	\$1.8043/gal
	CRS-2PD(Applied)	\$1.9556/gal
	CRS-2PD(Product)	\$1.6356/gal

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase emulsion products from the vendors listed at the

stated bid prices in 2019.

*Fiscal Note: The funds to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.*

**Christensen, moved for the adoption of Resolution No. 2019-09.** Seconded and passed. Ayes 24 (Jones, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Absent 6 (Kelly, David, Zastrow, Johns, Hartz, Nelan).

Kannard, Jaeckel and Foelker excused at 6:40 p.m.

Board Recessed at 6:40 p.m. Resumed at 6:48 p.m.

Nelan Present at 6:43 p.m.

**Braughler, Human Resources Committee Chair, introduced Resolution No. 2019-10**

Executive Summary

Currently, the Central Services staff is responsible for maintaining and providing oversight of capital projects to the Jefferson County Courthouse, MIS facility, County Jail and Sheriff Buildings, including the Sheriff's main office, range and annex buildings. In addition to administrative, long-term strategic planning and capital project planning functions, the specific daily needs include building maintenance and custodial services, fundamental repairs, carpentry and electrical services to buildings, snow removal, assuring other pedestrian walk-way safety issues, conference room set-up and take-down, interdepartmental mail services, and being on call 24/7 for emergencies at the Jail. At present the Central Services staff consists of one Director of Maintenance, one Building and Maintenance Foreman, one Building Maintenance Worker II, one Central Service Worker, and three Custodians (2 full-time and 1 funded part-time). The Director of Maintenance position has been vacant since May, 2017, and the daily administrative, supervisory and project management tasks were delegated to a Maintenance Worker, who was re-classified to the Foreman position. After assuming these duties, the Foreman now spends less than half of his time on the daily general maintenance of the facilities. In addition, there is only two staff available to be on-call 365 days of the year.

With the Director position vacant, the creation of a full-time Building Maintenance Worker I position will provide the staffing needed to perform routine and preventative maintenance to buildings and grounds to assure the safety of citizens, visitors and employees. The new Building Maintenance Worker I position will also be included in the 24/7 on-call rotation and be able to provide flexibility in custodial coverage in the evenings. Attempts have been made to

recruit limited-term staff and contracted staff to assist with ongoing, unfinished and on-hold projects. However, the inability to retain and lack of consistency have made these efforts unsuccessful.

On March 25, 2019, the Human Resources Committee reviewed the request from the County Administrator and recommended forwarding this resolution to the County Board to create one full-time Building Maintenance Worker I position in the Central Services Department.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, routine and preventative maintenance, as well as short and long-term projects of the Jefferson County Courthouse, MIS facility, and the County Jail and Sheriff's facilities are not adequately being performed with current staffing levels, and

WHEREAS, the creation of a full-time Building Maintenance Worker I position will provide the additional staffing needed to perform the maintenance and projects currently unable to be completed, and

WHEREAS, attempts to hire limited-term staff or contracted staff has been unsuccessful.

NOW, THEREFORE, BE IT RESOLVED that the 2019 County Budget setting forth position allocations in the Central Services Department be and is hereby amended to create one full-time Building Maintenance Worker I position in the Central Services Department, to become effective upon passage.

*Fiscal Note: This resolution amends the budget by funding the Building Maintenance Worker I position and defunding the Director of Maintenance position. This is a budget adjustment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Braugler, moved for the adoption of Resolution No. 2019-10.** Seconded and passed. Ayes 22 (Jones, Tietz, Braugler, Herbst, Morris, Wineke, Rinard, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Poulson, Lindl, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 8 (Kelly, David, Zastrow, Johns, Hartz, Kannard, Jaeckel, Foelker).

**Tietz, Parks Committee Chair, introduced Resolution No. 2019-11**

Executive Summary

Indian Mounds Park is a Jefferson County park located on Koshkonong Mounds Road, south of Fort Atkinson. This five acre park offers visitors the opportunity to view eleven Indian effigy mounds which include symmetrical and animal shapes built by Native Americans between 650 and 1200 AD. These mounds are believed to have served ceremo-

nial, spiritual, and practical purposes for Native Americans. Gary, Jill and David Gramley have generously offered to donate to Jefferson County, approximately two acres of their land adjoining Indian Mounds Park which also has Indian effigy mounds. By accepting this donation and expanding Indian Mounds Park, Jefferson County will be able to ensure that these Indian effigy mounds will be permanently protected and preserve a valuable Native American heritage for future generations. The Parks Committee met on April 1, 2019 and recommended forwarding this resolution to the County Board to accept the offer to donate approximately two acres of property to expand Indian Mounds Park in Fort Atkinson.

WHEREAS, Gary, Jill and David Gramley have generously offered to donate two acres of their land containing Indian effigy mounds to expand Indian Mounds Park, and

WHEREAS, including additional acreage in Indian Mounds Park will help ensure that Indian effigy mounds are permanently protected, and

WHEREAS, accepting this donation will increase the size of Indian Mounds Park to approximately seven acres.

NOW, THEREFORE, BE IT RESOLVED that the offer to donate approximately two acres of property to Jefferson County to expand Indian Mounds and Trail Park by Gary, Jill and David Gramley is hereby accepted.

*Fiscal Note: This is a gift to Jefferson County. There is no fiscal impact.*

**Tietz, moved for the adoption of Resolution No. 2019-11.** Seconded and passed.

**Tietz, Parks Committee Chair, introduced Resolution No. 2019-12**

Executive Summary

The Jefferson County Parks Department is in the process of constructing a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles in length and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection will be built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The path cross-section will consist of a 10-foot wide asphalt surface with 2-foot wide aggregate shoulders. An 8-inch stone base with 3-inch asphalt layer will be used. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The old interurban rail line, which at one time connected the City of Watertown with the City of Milwaukee, is now a utility corridor owned by We Energies which has granted a license to use this property as a recreation trail. This



resolution authorizes the County Administrator to apply for, and if awarded, to accept these grant funds for the purpose of construction of the second segment of this recreational trail. The Parks Committee considered this resolution at its meeting on April 1, 2019, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use recreation trail from Watertown to Oconomowoc, and

WHEREAS, the total cost of the second segment of this project, which these grant funds will be applied towards, is approximately \$1.74 million dollars, and

WHEREAS, Jefferson County has received a Wisconsin Department of Transportation (TAP) Transportation Alternative Program grant of \$1,224,150 for plan review, construction, and construction review, and

WHEREAS, the Parks Committee recommends seeking additional grant funds from the Wisconsin Department of Natural Resources Stewardship program; the Recreational Trail Program (RTP); and the Land & Water Conservation Fund (LAWCON) to be applied toward project design/engineering and toward the portion of the project that the Wisconsin DOT TAP Grant does not cover, and

WHEREAS, the Parks Committee recommends completion of this multi-purpose recreational trail as part of the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and

WHEREAS, these grant applications are required to be accompanied by a resolution from the County Board supporting this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Stewardship Program; the Federal Recreational Trail Program (RTP); and the Land & Water Conservation Fund (LAWCON) for the second segment of this multi-use recreational trail from Watertown to Oconomowoc, and if grants are awarded, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

*Fiscal Note: If the County is awarded the Stewardship grant described above, the Finance Director is authorized to increase budget accounts 12810.421099 (Bike Trails - Capital State Aid) and 12810.594829 (Bike Trails – Capital Improvement – Other) in the amount of up to the grant award, not to exceed \$511,464. No tax levy is required for this request. This is a budget amendment. County Board*

*approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Tietz, moved for the adoption of Resolution No. 2019-12.**

Seconded and passed. Ayes 22 (Jones, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Poulson, Lindl, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 8 (Kelly, David, Zastrow, Johns, Hartz, Kannard, Jaeckel, Foelker).

David present at 6:58 p.m.

**Ordinance:**

**Nass, Chair of the Planning & Zoning Committee, provided the report of approval of petitions and introduced Ordinance No. 2019-01.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R1852A-96 was referred to the Jefferson County Planning and Zoning Committee for public hearing on December 19, 1996, Petitions R4111A-18 was referred for public hearing on November 15, 2018 and Petitions R4146A-19, R4140A-19, R4141A-19, R4142A-19, R4143A-19 and R4147A-19 were referred for public hearing on March 14, 2019, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Create a 0.265-acre A-2 zone to enlarge the existing adjacent A-2 zone near **N2312 Becker Rd** in the Town of Sumner. This is part of PIN 028-0513-0314-003 (4.243 Ac), and is in accordance with Sec. 11.04(f) 7 of the Jefferson County Zoning Ordinance. This is conditioned upon approval and recording of a final certified survey map for the property. (R4146A-19 – Ryan & Tara Foust)

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone all of PIN 016-0514-2744-001 to create one 7.119 acre residential lot along **Hoge Road** in the Town of Koskonong. This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. This action is conditioned receipt by Zoning of a suitable soil test. (R1852A-96 – August & Joyce Lehmann)

Rezone to create a new 3.2-acre and 3.3-acre lot on the north side of **Turner Road** from part of PIN 010-0615-2414-

000 (40 Ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. (R4111A-18 – ADL Properties LLC)

Rezone 2.6 acres of PIN 014-0614-2711-001 (10.408 Ac) to create a lot around the home and buildings at **N3217 County Rd K** in the Town of Jefferson. This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. Approval is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. (R4140A-19 – Mark Krause)

Create a 2.8-acre lot around the former home site and farm buildings at **N415 Wojtkunski Rd** in the Town of Palmyra from part of PIN 024-0516-3121-000 (19.5 Ac). This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. This approval is conditioned upon approval and recording of the final certified survey map for the lot. (R4141A-19 – Badger Bank/Jon A Witkins Estate)

Create a 3-acre lot around the home and buildings at **W9573 Kumlein Road** in the Town of Sumner from part of PIN 028-0513-1821-000 (40 Ac). This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of the final certified survey map for the lot. (R4142A-19 – Judith Punzel)

Rezone to create a 3-acre lot around the home and buildings at **W9475 Rockdale Rd** in the Town of Sumner from part of PIN 028-0513-1812-000 (40 Ac). This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of the final certified survey map for the lot. (R4143A-19 - Wileman Farms Inc)

Rezone 1.4 acres of PIN 022-0613-0524-000 (35.959 Ac) for a new building site along **Hope Lake Rd** in the Town of Oakland. This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. Approval of this zoning amendment may utilize the last available A-3 zone for the property and is conditioned upon recording of an affidavit acknowledging this fact unless waived by the Planning and Zoning Committee. Approval is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the property, including extraterritorial plat review if necessary. No development shall occur on slopes greater than 20%. (R4147A-19 – Jesse M. Topel)

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Nass, moved for the adoption of Ordinance No. 2019-01.** Seconded and passed.

**Appointments.**

**Wehmeier, County Administrator, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Bill Kern as Highway Commissioner for a Two-year term ending May 31, 2021.

Joann Larson to the Land Information Council to serve as the Real Estate Representative for a three-year term ending June 30, 2022.

Todd Lindert to the Land Information Council to serve as the Public Safety Representative for a three-year term ending June 30, 2022.

Dick Schultz, Fort Atkinson, WI, to the Board of Health for a three-year term ending May 10, 2022.

**Braugler moved to confirm the above appointments.** Seconded and passed.

**Schroeder, County Board Chair, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.54 (8), I hereby request confirmation of the following appointment:

James Mode, Jefferson, WI, to the Jefferson County Economic Development Consortium (JCEDC) for a three-year term ending May 01, 2022.

Darryl Falk to the Local Emergency Planning Committee (LEPC) as transportation representative for an indeterminate term replacing Ryan Leslie.

**Wineke moved to confirm the above appointments.** Seconded and passed.

**Proclamations.**

**Morris, Law Enforcement/Emergency Management Committee Chair, moved for the adoption of the Proclamation 2019-01, Proclaiming the week of April 14<sup>th</sup> through April 20<sup>th</sup>, 2019, as National Public Safety Telecommunicators Week.** Seconded and passed.

Rinard excused at 7:03 p.m.

**Mode, Economic Development Consortium Chair, moved for the adoption of the Proclamation 2019-02, Proclaiming April as Fair Housing Month in Jefferson County.** Seconded and passed.

**Schultz, County Board of Health Chair, moved for the adoption of the Proclamation 2019-03, Proclaiming the month of April as Alcohol Awareness Month.** Seconded and passed.

**Public Comment (General).** None.

**Announcements.**

Wehmeier, County Administrator recognized Carla

Robinson's retirement.

Supplemental information presented at the April 16, 2019, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Morris moved that the Board adjourn.** Seconded and carried at 7:13 p.m.